

Floyd County Board of Supervisors Meeting
February 8, 2016, 9:00 AM

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met in the Board Room of the Floyd County Courthouse with the following in attendance: Supv Mark Kuhn, Supv Roy Schwickerath, and Supv Doug Kamm.

Kamm/Schwickerath moved to approve the agenda as presented. Motion carried 3-0.

Public Comment: Brian Chatfield would like to discuss the unfairness of wrecker service in the county. Chatfield claims that several years ago there was a contract signed by the county to rotate among six wrecker services located throughout the county but the Sheriff does not use that list. Chatfield intends to take legal action against the county if nothing is done. Supv Kuhn will follow up with the Sheriff and get back to Chatfield.

Updates on various boards/commissions/activities: Supv Kamm attended a website committee meeting and a Nora Springs Volunteer Ambulance Service meeting. Supv Schwickerath attended County Social Services, Communications, and E911 meetings. The E911 Board agreed to fund "I Am Responding" program for fire departments in the county and discussed the transition from Code Red to Alert Iowa. Supv Kuhn attended a SW Bypass TIF meeting where Auditor Carr was elected as Chair, proposed bylaws changes were discussed and the budget was approved.

The board will review claims individually after the meeting.

Mike Galloway, Ahlers & Cooney legal representative, and the Board discussed policies on how to handle payroll when there are courthouse closures. The county closed the courthouse on February 2 at 10 a.m. due to inclement weather. A survey of responses from other counties was provided and the process of what was done in 2006, the last time the courthouse closed. Galloway said there are many options: 1) if an employee had previously scheduled time off before the closure, the employees would be paid for the day based on whatever paid or unpaid leave he/she had intended to use but an employee who had not intended to take the time off would be paid as if he/she worked for the remainder of the day; 2) employees use their accrued vacation/personal paid time or use unpaid leave for the hours the courthouse was closed; 3) pay all employees for the day and the employees would not use any accrued time. It would be ideal if the county and its elected officials and various boards/commissions would treat everyone the same by following the same policy with the exception of Secondary Roads and law enforcement departments because of the nature of the position and their expectation to work. Galloway was also questioned about how employees pay should be treated for situations like Christmas Eve, a day that was not declared as a holiday for the courthouse to be closed, but all but two courthouse offices closed early. Department heads who report to the Board of Supervisors or another board/commission would follow their respective board/commissions directive; employees of elected officials would follow the directive of the elected official. Some counties designate a half day holiday to use at its discretion which is often used on Christmas Eve. Galloway and the Board also discussed communication of closure of offices; all Board members were not aware of the Christmas Eve closure until reading it in the newspaper. Galloway commented that the Christmas Eve 1.5 hour early closure does not rise to the level of malfeasance of office but commented that he is aware of another county who wanted to allow an employee to use sick time for vacation which may arise to that level. There may be other reasons than inclement weather to close a county facility such as the boiler not working, no electricity, or flooding. Some offices where duties are not customer driven may have work available to employees even though a facility is closed. The closing of the courthouse is ordered by the chair of the Board of Supervisors. Supv Schwickerath and Auditor Carr will draft a policy addressing the closure last week and serve as an addendum to the employee handbook.

The Board discussed appointments to the Area Development Corporation, an alternate to the North Iowa Regional Housing Authority, and a term ending on the North Cedar Aviation Authority.

The Board noted that Hazel Ducker will be changing from a full-time position to a part time position effective March 7, 2016.

Frank Rottinghaus, County Treasurer, and Auditor Carr presented information to the Board regarding issuing checks in lieu of warrants. The check process is a more modern way of doing business and the transition should be a seamless process. Rottinghaus is opening a new bank account and the Auditor will order new checks. Although there is a supply of unused warrants, the earnings on the new bank/account where the check will be

drawn from will make up the cost of the voided warrants. The Board will still approve claims as in the past but the order of changing the process requires Board approval.

The Board continued with FY17 budget reviews for the following departments: Watershed Authority, Juvenile Probation, General Services, and County Attorney. Funding requests from various agencies were reviewed. Adjustments were made to the following departments: jail administration costs per the Sheriff's memo, reducing the cost of electronic poll books for the Auditor, eliminating a part time attorney in the County Attorney's budget, and removing a transfer of funds to the Conservation Reserve Fund because of the cost of a new tractor in the General Basic Fund/Conservation budget. Other considerations including adjusting health care contributions to the health care fund and switching insurance expenses from the General Supplemental to the General Basic Fund. Projected fund balances and levy rates were reviewed.

Future agenda items: nothing discussed.

Kamm/Schwickerath moved to adjourn. Motion carried 3-0.

ATTEST: _____
Gloria A. Carr
Floyd County Auditor

Mark A. Kuhn, Chair
Floyd County Board of Supervisors