

Floyd County Board of Supervisors Meeting  
January 3, 2017, 9:00 AM

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met as required by law for the annual organizational meeting at 9:00 a.m. on January 3, 2017 in the Board Room of the Floyd County Courthouse with the following in attendance: Supv. Mark Kuhn, Supv. Doug Kamm and Supv Linda Tjaden.

Kamm/Tjaden moved to approve the agenda as presented. Motion carried 3-0.

The following elected officials were sworn in: County Supervisor Linda Tjaden, Sheriff Jeff Crooks and Auditor Gloria Carr.

Comments from the chair: Supv Kuhn commented that 2016 was an interesting year in Floyd County government. In September we had 12 inches of rain and a flood of the magnitude virtually the same as in 2008, some damage worse. As chair of the Board, Supv Kamm became the incident commander for the event. Generally, a lot of the work the board does is somewhat routine but important work and occasionally we deal with things that are unexpected, like the flood. This year we have a great opportunity to welcome a new member to the board, Linda Tjaden, who “broke the glass ceiling” in the Floyd County executive branch as the first woman elected to the Board of Supervisors. Kuhn also commented about great cooperation working with the elected officials in the county

Kuhn/Tjaden moved to appoint Supv Doug Kamm as Chairperson for the Board of Supervisors for 2017. Motion carried 3-0. Supv Kamm continued the meeting. Supv Kamm commented being a supervisor can be an interesting job. This year his goal will be for operations to run smoothly and to teach and guide Supv Tjaden to be an excellent supervisor.

Kamm/Kuhn moved to appoint Supv Tjaden as the vice chair of the Board of Supervisors to conduct meetings in the absence of the Chair. Motion carried 3-0.

Tjaden/Kuhn moved to continue to hold workshops at 9:00 a.m. on Mondays and regular Board meetings at 9:00 a.m. on the second and fourth Tuesdays of the month. Motion carried 3-0.

Kuhn/Tjaden moved to authorize the Auditor and other department heads to destroy certain useless documents over ten years old. Motion carried 3-0.

Tjaden/Kuhn moved to approve Resolution #01-17 Recurring Claims. Whereas, the Board has reviewed expenditures and finds that certain claims against the county are recurring and normal for the efficient operation of the county, and Whereas, the Code of Iowa permits the Board to authorize the County Auditor to pay those recurring and normal expenses without usual action of the Board, and Whereas, the Board finds it reasonable and proper for the County Auditor to pay said claims to expedite county business, Therefore, be it resolved by the Floyd County Board of Supervisors that the Floyd County Auditor is hereby authorized to pay claims that are normal and recurring in nature, and to do so without usual action of the Board. Motion carried 3-0.

Tjaden/Kuhn moved to approve Supervisor appointments. Motion carried 3-0. Appointments are as follows: All Board Members: Assessor’s Conference Board and Emergency Management Commission and

Linda Tjaden	Doug Kamm	Mark Kuhn
Ambulance Commission	2nd Judicial District (Alt.)	2nd Judicial District
Business Improvement Committee	Central Iowa Juvenile Detention Center	CC Area Development Corp
Cultural Entertainment Dist. Grant Comm	CC Chamber-Joint Entity Committee	CCADC FC Enterprise Zone Commission
Central Iowa Juvenile Detention Ctr (Alt)	E911 Board (Alt.)	CCADC Jobs Potential Review Committee
County Social Services Board (Alt)	FC Communications Board (Alt.)	County Social Services Board
E911 Board	FC Housing Trust Fund Board	Emergency Food and Shelter Program
FC Communications Board	FMC Landfill	FMC Early Childhood Iowa
FMC Governance (Alt)	FOCUS	FMC Governance
FMC Landfill (Alt.)	Hotel/Motel Tax Commission	NIVC
Foster Grandparents	NIACOG-No. Ia Council of Governments	NIACOG (Alt)
Jail/Law Enforcement Committee	NIACOG-North Central Regional Emergency Response Commission	NIACOG-North Central Regional Emergency Response Commission (Alt)
Upper Cedar Watershed Mgmt Improvement Authority	NIACOG-North Central Regional Emergency Planning District Committee	NIACOG-North Central Regional Emergency Planning District Comm (Alt)
NIVC (Alt)	NIACOG-Transportation Policy Bd	NIACOG-Transportation Policy Bd (Alt)

Community Revitalization Board (liaison)	SW Bypass TIF Board (Alt)	Reg. Workforce-Chief Elected Officials
Health Bd (liaison)	CC Chamber of Commerce (liaison)	SW Bypass TIF Board
Nora Springs Volunteer Ambulance (liaison)	Conservation Commission (liaison)	Upper Cedar Watershed Mgmt
Regional Aviation Authority (liaison)	Cedar Valley Transportation Center (liaison)	Improvement Auth. (Alt)
	County Department Head Mtg/BOS Rep	Fair Board (liaison)
	County Risk Mgmt Comm/BOS Rep	
	Courthouse Security Committee	
	Veteran Affairs (liaison)	

Kuhn/Tjaden moved to name the Charles City Press and Nora Springs-Rockford Register as the official county newspapers. Motion carried 3-0.

Kuhn/Tjaden moved to approve the appointments to the various departments. Motion carried 3-0. Appointments are as follows:

County Engineer	Dusten Rolando
Public Health/Home Health Care Director	Gail Arjes
County Social Services/General Assistance Director	Bob Lincoln
Case Management Director	Raina Kellogg
Sanitarian/E911 Addressing	Jeff Sherman
Emergency Management/Zoning/Safety Coordinator	Lezlie McCrabb
Medical Examiner	Primary: Dr. Royer; Alternates: Dr. Schweizer, Dr. Schrodt
Conservation Director	Adam Sears

Tjaden/Kuhn moved to appoint Jim Erb as a City representative and JR Ackley as a non-elected representative to the NIACOG Board. Motion carried 3-0.

Tjaden/Kuhn moved to appoint Jim Erb as the Floyd County small city representative to the NIACOG Transportation Policy Board. Motion carried 3-0.

Tjaden/Kuhn moved to appoint Patrick Gebel to the NIACOG Revolving Loan Fund Committee. Motion carried 3-0.

Kuhn/Tjaden moved to appoint Adam Sears to the Map21 Enhancement Board and Dusten Rolando to the Map21 Tech Board. Motion carried 3-0.

Kuhn/Tjaden moved to Gloria Carr, County Auditor, as a non-board of supervisor member to the SW Bypass TIF District Board and Frank Rottinghaus, County Treasurer, as an alternate. Motion carried 3-0.

Kuhn/Tjaden moved to appoint Jeff Crooks, County Sheriff, as a non-board of supervisor member to the Floyd County Communications Board and Gloria Carr, County Auditor, as his alternate. Motion carried 3-0.

Tjaden/Kuhn moved to appoint Dusten Rolando to the Cedar Valley Transportation Center Joint Board and give him the discretion to name one of his assistants as an alternate. Motion carried 3-0.

Tjaden/Kuhn moved to appoint Angelina Dietz, Trevis O'Connell, and Tim Staudt to the Charles City Area Development Corporation Board for a two-year term ending December 31, 2018. Motion carried 3-0.

Kuhn/Tjaden moved to appoint Adam Sears and the 2017 County Weed Commissioner. Motion carried 3-0.

Tjaden/Kuhn moved to approve Supv Mark Kuhn to act as power of attorney for Floyd County business with Farm Service Agency for 2017. Motion carried 3-0.

Tjaden/Kuhn moved to approve the Floyd County Investment Policy dated January 3, 2012. Motion carried 3-0.

Kuhn/Tjaden moved to approve Resolution #02-17 Naming Depositories for 2017 for the Treasurer, Auditor, Sheriff, and Recorder: Be it resolved that the Floyd County Board of Supervisors of Floyd County, Iowa, approves the following list of financial institutions to be the depositories of Floyd County funds in conformance with the provisions of the Iowa Code. County officials are hereby authorized to deposit Floyd County funds in amounts not to exceed the maximum approved for each respective financial institution: County Treasurer - First Citizens National Bank, Mason City-\$12,000,000, First Security Bank & Trust, Charles City-\$12,000,000, Cresco Union Savings Bank, Charles City-\$10,000,000, Security State Bank, Charles City-\$10,000,000, Bank of America, Des Moines-\$300,000, and Bankers Trust Company, Des Moines-\$6,600,000; County Auditor - First Security

Bank & Trust, Charles City-\$10,000; County Sheriff - First Security Bank & Trust, Charles City-\$500,000; County Recorder - First Security Bank & Trust, Charles City-\$80,000. Motion carried 3-0.

Tjaden/Kuhn moved to approve Resolution #03-17 Naming Depositories for 2017 for CPC/Case Management/General Assistance custodial accounts: Be it resolved that the Floyd County Board of Supervisors of Floyd County, Iowa, approves the following list of financial institutions to be the depositories of Floyd County custodial account funds in conformance with the provisions of the Iowa Code. County officials are hereby authorized to deposit funds in amounts not to exceed the maximum approved for each respective financial institution: CPC/Case Management/General Assistance –First Citizens National Bank, Charles City-\$50,000, First Security Bank & Trust, Charles City-\$50,000, North Iowa Community Credit Union, Mason City-\$50,000, Iowa State Bank, Clarksville, IA-\$50,000. Motion carried 3-0.

Tjaden/Kuhn moved to add gross wages to minutes for publication for the end of calendar year 2016. Motion carried 3-0.

Tjaden/Kuhn moved to approve Res #04-17 Number and Appointment of Deputies, Assistants and Clerks: Whereas, pursuant to Chapter 331.903.1 of the Code of Iowa (2017), the number of deputies, assistants and clerks for each office shall be determined by the Board of Supervisors and the number and approval of each appointment shall be adopted by a resolution and recorded in the minutes of the Board. Be it hereby resolved that the newly elected officers shall be allowed the following number of deputies and assistants for their respective offices: The County Auditor shall be allowed one deputy and two clerical positions. The County Sheriff shall be allowed ten deputy sheriffs, two clerical positions, and seven jail staff. Be it further resolved that the Board of Supervisors approve the appointments of the following staff members to fill the positions authorized above: Auditor Staff effective January 3, 2017 - Deputy Auditor-Sandra Hicks; clerical positions-Tracy Sindt and Amanda Theilen. Sheriff Staff effective January 3, 2017 - Rural Patrol Deputies: Benjamin Kostka, Jeremy Iriarte and Chad Weber; General Patrol Deputy: Matthew Lovik, Joshua Patrie, and one to be determined at a later date; Investigation Deputies: Brian Tiedemann and Patrick Shirley; Civil Deputies: Travis Bartz and Danny Sargent; Clerical Positions: Anne-Marie Sherman and Minessa Wiltse; Fulltime Jailers: Tami Knecht, Judith McIntire, Caitlyn Patrie, Sonja Cotton, and Angela Robel; Parttime Jailers: Lucas Johnson and Julie Eggena. Motion carried 3-0.

Kuhn/Tjaden moved to approve Resolution #05-17, Whereas, unforeseen weather conditions do frequently damage the Floyd County Secondary Roads, thereby creating situations that are hazardous to the traveling public, and Whereas, damages, arising from accidents and other actions by others, create hazardous conditions on the Secondary Roads that can result in damage or injury to the traveling public, and Whereas, the above actions may occur anytime, day or night, it is therefore determined to be in the best interests of the County and the traveling public that certain individuals be given the responsibility of being available on a 24 hour basis so that immediate response can be made to accomplish temporary repair or installation of warning devices to so inform the traveling public of the conditions. Persons so designated shall be authorized to take vehicles, communications and other equipment, to their residences during times other than normal working hours. Vehicles and other equipment are to be used for official purposes only. Motion carried 3-0.

Kuhn/Tjaden moved to appoint Supv Kamm as a Board of Supervisor designee for a voluntary annexation to the City of Nora Springs. Motion carried 3-0.

The Board noted the Floyd Compensation Board recommendations for Election Official's salaries for FY18: County Attorney-5%, County Auditor-4%, County Treasurer-3.5%, County Recorder-3.5%, County Sheriff-4%, and Board of Supervisors-1%.

The Board noted scheduled 1.25% pay increases effective January 2, 2017 for Child Support Recovery Unit employees with new rates as follows: Mark Schoeller, Assistant County Attorney - \$37.67/hr; Sandy Northrup, Support Recovery Officer - \$29.09/hr; Nancy Lund, Support Recovery Officer - \$29.09/hr, Judy Kroneman, Support Recovery Aide - \$21.49/hr, and Janine Schrieber, Clerical - \$18.39/hr.

The Board participated in a tour of the Floyd County Memorial Hospital at 10:15 a.m.

Kuhn/Tjaden moved to adjourn. Motion carried 3-0.

ATTEST: \_\_\_\_\_

Gloria A. Carr  
Floyd County Auditor

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Douglas A. Kamm, Chair  
Floyd County Board of Supervisors