

Floyd County Board of Supervisors Meeting
October 8, 2018, 9:00 AM

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met in the Board Room of the Floyd County Courthouse with the following in attendance: Supv Linda Tjaden, Supv Doug Kamm, and Supv Mark Kuhn.

Kamm/Kuhn moved to approve the agenda as presented. Motion carried 3-0.

Public comment: None

Updates on various boards/commissions/activities: Supv Kamm attended Saturday's Conservation tour where a handout with history of and plans for areas toured was provided. Supv Tjaden attended the Rockford Freedom Rock ceremony, a Department Head meeting, and a Courthouse Security meeting work continues on updating the Courthouse Security Plan.

The Board will review claims individually following the meeting.

Jeff Heil, Northland Securities representative, provided information on bonding for the law enforcement/courthouse updates project. The review included discussion on bank qualified versus non-bank qualified general obligations, projected bond rates, construction/schedule timeline, getting started on the Standard and Poors bond rating process, possibly bonding for a portion of the project in mid-November, a potential request from the city to have the county bond for a \$2.1 million economic development project which could impact the amount and timing of bonding for the LEC/courthouse project. Tentatively the October 15 workshop meeting will be changed to a special meeting to take action on an engagement letter for Northland Securities services.

Steve Diers, City of Charles City Administrator, and Frank Rottinghaus, County Treasurer, presented information on a proposed 28E Cooperative Agreement Between the City of Charles City and the County for the county treasurer to collect and enforce delinquent parking tickets on behalf of the city in conjunction with the renewal of vehicle registrations pursuant to Iowa Code Section 421.40(7) and 321.236. A \$5 fee above the city ticket fine would be kept by the county treasurer with the delinquent parking ticket debt paid to the City. The City has approved the agreement and it is an action for tomorrow's regular board of supervisor meeting.

Law enforcement center/courthouse updates were discussed. Diers and Supv Kamm commented about the process for City Zoning Commission recommendation and City Council approval to vacate Jackson Street, the buffer area parking, Court St angled parking, and zoning changes. Kamm has had brief conversation with John Fallis, City Engineer, about a proposed option for more parking on S. Jackson St adjacent to the north courthouse parking lot; potentially the county could give the city more right of way and pay for the paving in the parking area. The closing for the acquisition of 101 S Jackson St property is scheduled for tomorrow. Possession of 101 and 111 S Jackson St is October 15. On October 15 and 16, Advanced Environmental will conduct a hazardous material assessment on the three properties and the courthouse. Prochaska Architects info: 1) 3D views of the project are in the works; 2) proposals for first floor plans have been provided to Vicki Hendershot, Dept of Human Services, and Bob Lincoln, Mental Health/General Assistance; 3) costs for updates to the courthouse changes will be adjusted; 4) an adjusted schedule for the project was presented; 5) Prochaska will be onsite Oct 18 and 19; Supv Tjaden will schedule a workshop meeting to review information one of those days. At Supv Kuhn's inquiry about Paije Cerwinski's attempts to sell her garage, the acceptance and offer to purchase document was reviewed and found to have no language specific regarding the garage and there was no recollection of the disposition of the garage at any of the closed session meetings. Supv Tjaden commented that Assistant County Attorney Randall Tilton mentioned he was not aware of anything that would prevent Cerwinski from selling the garage. Auditor Carr was notified by the City of an inquirer who backed out of interest in moving the garage after being informed of the cost for a city permit and bonding requirements. Cerwinski informed Carr last week that she sold the garage to someone who would dismantle it and it would be removed by Oct 15.

The Board reviewed the Central Iowa Juvenile Detention Center 28E agreement amended to include additional county members and signed by the CIJDC Commission Chair and Executive Director on August 24, 2018. Rachel Ginbey, County Attorney, reviewed Section XIII regarding the process for amending the 28E which allows approval by the majority of the commission rather than approval of each county and an e-mail from the CIJDC Executive Director requesting each county vote on the 28E. Via e-mail, Ginbey's position is that proposed changes be provided to commission members 20 days before action is taken, allowing time for changes to be presented at each board of supervisors meeting where a vote could be taken, and then the county's representative

member on the commission would vote at a commission meeting in accordance with the vote taken by its respective county board. Discussion also included changes proposed by county auditors including the document being notarized and original signatures required if the document is to be filed at each county recorder as requested.

The Board reviewed updates to the Floyd County Procurement Policy and Floyd County Code of Conduct Policy and a new Floyd County Reporting Policy. These policies are required for federal reimbursements such as federal disaster assistance and Community Development Block Grants.

Future agenda items: Public Health annual report and discussion regarding Dept of Human Services building/DHS and Mental Health/General Assistance potential move to the courthouse.

Kuhn/Kamm moved to adjourn. Motion carried 3-0.

ATTEST: _____

Gloria A. Carr
Floyd County Auditor

Linda Tjaden, Chair
Floyd County Board of Supervisors