

Floyd County Board of Supervisors Meeting
April 6, 2020, 9:00 a.m.

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met in the Assembly Room of the Floyd County Courthouse with the following in attendance: Supv Roy Schwickerath, Supv Doug Kamm and Supv Linda Tjaden.

Tjaden/Kamm moved to approve the agenda as presented. Motion carried 3-0.

Public comment: none

Updates on various boards/commissions/activities since the last meeting: Supv Tjaden commented that she has been working with COVID-19 information and attended an Iowa Workforce Development, Decat and FOCUS meetings. Supv Schwickerath attended a County Social Services meeting and COVID-19 related information. Supv Kamm attended a Board of Health meeting.

Elizabeth Thyer, Gardiner & Company auditor, presented the Independent Auditor's Report, Basic Financial Statements and Supplementary Information, Schedule of Findings and Questioned Costs for the period ending June 30, 2019.

Update on law enforcement center/courthouse project: Brian Shindelar, Samuels Group Site Superintendent, reported that the masons continue to work on the elevator shaft, Snyder is starting to set steel, a precast meeting is scheduled for 11 a.m. today, setting panels will be pushed due to plank work not being completed until the end of the month and footings that need to be poured, and precast panels are made and waiting for delivery date. Supv Kamm plans to visit with Brett Cruse, Samuels Group Project Manager, about some plumbing and change orders. Supvs Schwickerath visited with Bill Huey, Prochaska architect, regarding reviewing the Paulsen Electric change order.

Kamm/Tjaden moved to approve Res #17-20* Increasing Depository for 2020: WHEREAS, the Board named and set allowable amounts for depositories on January 2, 2020 by Resolution #02-20; and now it is necessary to increase the County Treasurer's allowable amount held at First Security Bank & Trust, Charles City, Iowa from \$32,000,000 to \$36,000,000; BE IT RESOLVED, that the Board hereby increase the maximum allowable funds authorized for the County Treasurer to deposit at First Security Bank & Trust to not exceed \$36,000,000. Motion carried 3-0.

The Board discussed COVID-19 related issues: 1) The proposed Infections Disease Plan was reviewed, including Department Head designations of priorities of duties using a 1-4 scale and getting some clarification on some responses, action based on priorities, paid and unpaid leave usage for absences not related to the Families First Coronavirus Response Act (FFCRA), telecommuting, technology resources for telecommuters, FFCRA Expanded Paid Sick Leave and Expanded Emergency Paid Family Leave, illness reporting and screening, travel for essential/non-essential work purposes, meeting limitations, staff updates, high risk employees and emergency responders. 2) Telecommute agreements – Supv Tjaden will review formats for the board to review at the next meeting. 3) Travel forms allowing certain employees to be on the road should the state issue a Shelter At Home order. A proposal will be available for board to review at the next meeting. 4) EMC coverage notice regarding a mandatory virus exclusion on municipal policies and providing our agent with any questions. 5) Frequently Asked Questions and website information – Supv Tjaden provided FAQs, had information put on the website on Friday and can provide a recap of that process if anyone needs it.

Tjaden/Kamm moved to approve the Infections Disease Action Plan – COVID-19 Pandemic with changes as presented at the meeting. Motion carried 3-0.

The Board discussed hiring new or replacing existing budgeted positions. The Board would like department heads to consider the current pandemic situation, the possibility of employees assisting across departments during this time rather than sending employees home, and the impact of revenue shortfalls, while recognizing that there is work that needs to be done and proceed accordingly. Sheriff Crooks is planning on slowing down the hiring of a jailer position posted. Adam Sears, Conservation Director, has put the permanent part-time office position that had been posted on hold and will likely be seeking summer help at this time. Dusten Rolando, County Engineer, has a Secondary Road equipment operator vacancy that he will be slowing down his hiring process until things settle a bit and will reconsider hiring summer help.

Tjaden/Kamm moved to set April 28 at 9:15 a.m. for a public hearing for a FY20 Budget Amendment. Motion carried 3-0.

The Board noted the following: 1) Papers served for the City of Marble Rock regarding a petition to Title Abandoned Property for property located at 105 Main St, Marble Rock; and 2) Original Notice and Petition At Law and Jury Demand for suit against Floyd County and Sheriff's Department and certain deputies.

Future agenda items: Bids for FY20, FY21, and FY22 audits.

Kamm/Tjaden moved to adjourn. Motion carried 3-0.

**This is a summary of the resolution; full text of resolutions may be inspected during normal business hours in the Floyd County Auditor's office and at www.floydcoia.org.*

ATTEST: _____

Gloria A. Carr
Floyd County Auditor

Roy Schwickerath, Chair
Floyd County Board of Supervisors