

Floyd County Board of Supervisors Meeting  
April 13, 2020, 9:00 AM

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met in the Assembly Room of the Floyd County Courthouse with the following in attendance: Supv Roy Schwickerath, Supv Linda Tjaden and Supv Doug Kamm. Due to the COVID-19 pandemic, in-person access to this meeting was limited to 10 people in the Assembly Room and a conference call-in option was made available to any interested parties.

Kamm/Tjaden moved to approve the agenda as presented. Motion carried 3-0.

Public comment: none.

Updates on various boards/commissions/activities: Supv Tjaden attended a LEC/Courthouse precast meeting. Supv Schwickerath attended a Department Head meeting. Supvs Tjaden and Schwickerath listened in on the ISAC COVID-19 webinar. All three supervisors listened in on the weekly Public Health/Emergency Management Business/Community COVID-19 webinar.

The Board will review claims on their own and will work on past unresolved claim issues.

Updates on law enforcement center/courthouse project: Brian Shindelar, Samuels Group Site Superintendent, informed the Board that the second elevator tower is topped off, next will start to set up between the two elevators, the OSHA meeting on Friday went well with only a couple of items to remedy, plank will be set by the end of April, setting precast panels has been pushed back to May 4. An Owner-Architect-Contractor (OAC) meeting is scheduled for 1 p.m. today. The Paulsen Electric change order will be discussed at the OAC meeting. – Supv Kamm is working with Brett Cruse, Samuels Group Project Manager, regarding plumbing. PayAp #5 was reviewed.

Discussion regarding COVID-19-related issues: 1) Travel Authorization letter – Supv Tjaden provided a draft of a letter that will be modified to include a board of supervisor section as well as a department head section. 2) Community Foundation of North East Iowa (CFNEIA)-COVID-19 Fund – Charlie Newman, Floyd County CFNEIA representative, informed the board of a new fund created to handle more immediate response to non-profit organization's needs in response to the pandemic. For every \$1 donated, \$0.98 goes toward grants and \$0.02 goes to CFNEIA administration. FCCFNEIA is considering contributing reallocating money to the fund as \$1,000 is necessary before any grants could be awarded. CFNEIA would like to have a designated group to review applications timely and make recommendations for distribution. Possible county representatives may be Supv Kamm, Lezlie Weber, Emergency Management Coordinator and Auditor Gloria Carr. 3) Telecommute Agreement – Supv Tjaden provided a draft agreement. Discussion included departments who are already telecommuting, other sample policies/forms, having a policy on the front like Clinton County's, using the form for other purposes other than COVID-19, county-owned equipment should be used for county purposes only, department heads review samples, recognizing that and having the county attorney's office review information and make recommendations. 4) Resources – Supv Schwickerath updated the essential services spreadsheet and many departments already have laptops to use from home. Discussion included other resources such as scanners and assistance across departments, streamlining processes between department, processing payments and updating the Disaster Recovery Plan.

The Board discussed upcoming terms ending June 30, 2020 for a Conservation Board member and two Veterans Affairs Commissioners. Supv Kamm will follow up on the Conservation Board member interest in reappointment and Supv Tjaden will follow up on the Veterans Affairs commissioners. An alternate to the North Iowa Regional Housing Authority needs to be appointed as well.

The Board discussed the website committee roles and website administration. Discussion included Home Page permissions, IT Director being chair, taking minutes, mobile impact on changes, inconsistent photo images, calendar options, old information on some pages, training users, and changing the Board of Supervisor chair to Supv Tjaden.

The Board discussed annual performance evaluations for department heads. Consensus was to hold off a month or two to do the reviews.

The Board noted fees collected through March 31, 2020 by the Auditor, Recorder and Sheriff departments.

The Board noted the Soo Green HVDC Link meeting information regarding a new 525 kilovolt underground high voltage direct current (“HVDC”) electric transmission line. The webinar meeting for Floyd County will be on May 7 at 12 p.m. with an alternate date June 4 at 12 p.m.

Future agenda items: ATV/UTV ordinance, bids for audit reports, and ambulance commission update.

Kamm/Tjaden moved to adjourn. Motion carried 3-0.

ATTEST: \_\_\_\_\_

Gloria A. Carr  
Floyd County Auditor

\_\_\_\_\_

Roy Schwickerath, Chair  
Floyd County Board of Supervisors