

Floyd County Board of Supervisors Meeting
June 23, 2020, 9:00 AM

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met in the Assembly Room of the Floyd County Courthouse with the following in attendance: Supv Roy Schwickerath, Supv Linda Tjaden and Supv Doug Kamm.

Kamm/Tjaden moved to approve the agenda as presented. Motion carried 3-0.

Public comment: none.

Tjaden/Kamm moved to approve the June 8, 9, and 15, 2020 meeting minutes. Motion carried 3-0.

Kamm/Tjaden moved to approve the claims presented: County #3166-3298, Secondary Roads #20820-20846 and Drains #15009-15010. Motion carried 3-0.

Update on Law Enforcement Center/Courthouse project: nothing discussed.

The Board noted that there are 41 total coronavirus (COVID-19) cases in Floyd County. Supv Schwickerath commented that Charles City City Hall has decided to close the doors. At this time, the courthouse will remain open.

Tjaden/Kamm moved to approve the Emergency Ambulance Services Agreement between TEK, Inc d/b/a American Medical (AMR), the City of Charles City and Floyd County effective July 1, 2020. Motion carried 3-0.

Tjaden/Kamm moved to direct Bernie Solomon, IT Director, to start the OCIO Proofpoint training for any county employee who is in the county network system including courthouse and public health networks. Motion carried 3-0.

Kamm/Tjaden moved to approve the Solutions, Inc contracts for Licensed Code Support Agreement for one year and Information Technology Services Agreement – Statement of Work. Motion carried 3-0.

Kamm/Tjaden moved to approve the Cost Advisory Services 3-year Contract to Provide Professional Consulting Services to Floyd County (Cost Allocation Plan). Motion carried 3-0.

At 9:15 a.m. the public hearing regarding status of funded activities for Mobile Food Pantry. Auditor Carr reported that she received no written or oral comments in support of or against the project. Barb Prather, Northeast Iowa Food Bank (NEIAFB) Executive Director, presented information regarding food insecurity statistics, especially during the COVID-19 pandemic which has required expansion of food distribution services. Cheryl Erb, NEIAFB board member, commented on the strong support of the public and partners for helping with the outreach efforts, specifically with the Charles City High School, the Iowa National Guard and the County to make these efforts happen. The following points were discussed: 1) Outside of Black Hawk County, there are over 25,000 food insecure people before COVID-19 with over 8,700 of those being children. 2) NEIAFB has made significant changes to help meet the food insecurity need in rural counties by adding Mobile Food Pantry locations and forecast an increase of 20% in their Agency Distribution Program. 3) \$50,000 in Community Development Block Grant (CDBG) would be used to support the extra distributions and serving more households with NEIFB's Mobile Food Pantry program in the counties served outside of Black Hawk County. 4) 100% of funds will be used to add distributions due to those impacted by COVID-19. 5) Current Mobile Food Pantries are in Cresco, West Union, Guttenberg, Oelwein, Manchester, Tripoli, Waverly, Shell Rock, Grundy Center, Osage, Malcolm, Independence (also serving LaMont and Brandon) and New Hampton; added sites include Charles City, Tama County, Postville and Lansing, Iowa and as the need arises, additional distribution sites in other communities may be added. Agency Distribution in the existing 16-county member area will continue and are expected to have an incremental increased need in food supplies. 6) No relocation is necessary but rather locations will be added and supplies increased at existing sites. 7) Contact person are Roy Schwickerath, BOS chair, phone 641-330-6888, and Gloria Carr, County Auditor, Floyd County Courthouse, phone 641-257-6131. 8) There were no public comments regarding community development and housing needs of low to moderate person in the county and any planned or potential activities to address those needs. 9) There were no public comments regarding other community development or housing needs and any planned or potential activities to address those needs. The hearing was closed at 9:27 a.m.

Tjaden/Kamm moved to approve the updated Floyd County Procurement Policy to comply with CDBG funding to expand the Mobile Food Pantry project. Motion carried 3-0.

Tjaden/Kamm moved to approve the updated Floyd County Code of Conduct Policy to comply with CDBG funding to expand the Mobile Food Pantry project. Motion carried 3-0.

Kamm/Tjaden moved to approve the Determination of Level of Review Environmental Review Record with Exempt status for the CDBG funded Mobile Food Pantry expansion project. Motion carried 3-0.

Kamm/Tjaden moved to approve the Subrecipient Agreement for Floyd County CDBG Grant with Northeast Iowa Food Bank to Provide Food to at least 17 Communities in Northeast Iowa through the expansion of the Mobile Food Pantry project. Motion carried 3-0.

Tjaden/Kamm moved to set the Cash Count for July 1 at 8 a.m. starting with the Treasurer, then Recorder, and then Sheriff. Motion carried 3-0. The Board noted that the Monday workshop meeting will be held on Wednesday after the Cash Count unless the Chair finds it is necessary to hold a meeting prior to June 30.

Tjaden/Kamm to void the following unredeemed warrants: General Fund: #76689 issued 11/10/2015 to Secretary of State for \$30, #88039 issued 12/27/2016 to Rottinghaus Farms, Inc for \$364, #90387 issued 7/11/2017 to Century Link for \$95.89, #96828 issued 12/26/2018 to Chickasaw Co Sheriff for \$48.53; General Supplemental Fund: #7671 issued 11/10/2015 to Eleanor Waid for \$5.23; #8469 issued 4/13/2016 to Linda Tjaden for \$5.28, #8744 issued 11/22/2016 to Susa Bortz for \$13.20; Sheriff Reserve Fund: #74275 issued 6/9/2015 to Jesse Frerichs for \$1, #74296 issued 6/9/2015 to Luke Johnson for \$1, #85448 issued 6/14/2016 to Lucas Johnson for \$1, #90210 issued 6/27/2017 to Bryce Hamm for \$1, #90754 issued 8/8/2017 to Dylan Isakson for \$1, #90776 issued 8/8/2017 to Derek Miller for \$1, #94724 issued 6/26/2018 to Bryce Hamm for \$1, #94740 issued 6/26/2018 to Dylan Isakson for \$1; Secondary Road Fund: #91827 issued 11/14/2017 to Denny Begemann for \$5.40; Employee Health Plan Trust: #92674 issued 1/9/2018 to Mark Schoeller for \$50. Motion carried 3-0.

Kamm/Tjaden moved to approve Res #25-20* Interfund Operating Transfers: It was discovered that account codes receipted for checks issued by Floyd County were erroneously miscoded on May 24, 2019 as follows: Warrant #6388 for \$1,791.31 coded as 74000-09000-5390-74 (Employee Health Plan Fund) and Warrant #6390 for \$53,826.00 coded as 80000-09000-5390-80 (Flex Benefit Fund); it is necessary to transfer monies from the Flex Benefit Fund in the net amount of \$52,034.69 to the Employee Health Plan Fund to correct the error in order for the balances in each fund to be accurate; the Board recognizes that although there is no change in the combined fund balance for the two funds, this error caused the individual fund balance of each fund to be misstated as recorded and published in the June 2019 and December 2019 Semi-Annual Reports; be it resolved by the Board to authorize said transfer and direct the Auditor to correct her books accordingly and notify the Treasurer of the transfer accompanied with this resolution and the record of its adoption; be it further resolved, the Board finds it unnecessary to republish the end of the fiscal year, June 2019 Semi-Annual Report or mid-fiscal year December 2019 Semi-Annual Report and shall consider the end of the fiscal year, June 2020 Semi-Annual Report, sufficient to encompass this corrected transfer. Motion carried 3-0.

Tjaden/Kamm moved to approve Res #26-20* Public Purpose Service by County Expenditures for Economic Development: The Board has reviewed budgets and requests for funding for economic development and determined that economic development, including new industry, housing, business and job creation, to be of benefit to the taxpayers of the County and to be in the public interest; be it resolved that the expenditure of public funds for economic development in the FY21 budget is hereby approved with specific claims for reimbursement to be reviewed and approved by the Board as part of its regular proceedings. Motion carried 3-0.

Kamm/Tjaden moved to approve Res #27-20* Appropriations: The Board has approved the fiscal year 2020/2021 budget, reviewed said budget and the budgets of the various departments, and appropriates 100% of the budgeted amount for each department. Motion carried 3-0.

Tjaden/Kamm moved to fund \$50,000 from the General Fund to the Emergency Management Fund as FY20 allocation. Motion carried 3-0.

Tjaden/Kamm moved to transfer \$15,900 from General Fund/Dept 22 to Conservation Capital Projects/Dept 68. Motion carried 3-0.

Kamm/Tjaden moved to approve the Plan Document and Summary Plan Description for the Floyd County Major Medical Plan effective July 1, 2020. Motion carried 3-0.

Tjaden/Kamm moved to approve two amendments to the Section 125 Flexible Benefits Plan. Motion carried 3-0.

Tjaden/Kamm moved to approve the Floyd County, Iowa Other Post-Employment Benefits (“OPEB”) plan/Government Accounting Standards Board. Motion carried 3-0.

Kamm/Tjaden moved to approve FY21 county employee salary/wage certifications. Motion carried 3-0.

Schwickerath/Tjaden moved to approve Dave Boehmer as the alternate to the North Iowa Regional Housing Authority. Motion carried 3-0.

Tjaden/Kamm moved to appoint Pam Erbe-Lines to the Zoning Commission to fill the remaining term ending December 31, 2024. Motion carried 3-0.

Kamm/Tjaden moved to approve Pam Folz to the Conservation Board for a 5-year term starting July 1, 2020 and ending June 30, 2025. Motion carried 3-0.

Tjaden/Kamm moved to approve Res #28-20* Interfund Operating Transfers: It is desired to transfer \$1,197,080 from Rural Services Basic Fund to Secondary Road Fund for taxes collected; the Board authorizes said transfer and directs the Auditor to correct books accordingly and notify the Treasurer of the transfer, accompanying the notification with a copy of this resolution and the record of its adoption. Motion carried 3-0.

Kamm/Tjaden moved to approve Res #29-20* Interfund Operating Transfers: It is desired to transfer \$110,971 from General Basic Fund to Secondary Road Fund for taxes collected; the Board authorizes said transfer and directs the Auditor to correct her books accordingly and notify the Treasurer of the transfer, accompanying the notification with copy of this resolution and the record of its adoption. Motion carried 3-0.

Kamm/Tjaden moved to approve the Floyd and Chickasaw Count Engineer Employment Contract and Agreement for FY21. Motion carried 3-0.

Tjaden/Kamm moved to approve the notice of retirement of Calvin Hopper, Secondary Roads Superintendent, effective June 30, 2020. Motion carried 3-0.

Engineer’s Report: Rolando provided his timesheet and foreman’s notes. Rolando posted inhouse for the superintendent position. Posting for the July 4 holiday at the Collection Site was reviewed with the facility being closed on July 3 and July 4 and notice will be in the newspaper. On the T38 asphalt project, paving is complete, just waiting on shouldering before the road can be opened. The T26 project continues with milling and then asphalt. On the S70 bridge project, concrete is poured, dirt work continues, then approaches, with the project estimated with four weeks of work yet. A day labor project west of the Fossil Park started this week. There have been some road washouts due to the heavy rains. Rock resurfacing continues and spot rocking is being done where needed. Discussion included revenue projections for Secondary Roads.

Tjaden/Kamm moved to adjourn. Motion carried 3-0.

**This is a summary of the resolution; full text of resolutions may be inspected during normal business hours in the Floyd County Auditor’s office and at www.floydcoia.org.*

ATTEST: _____
Gloria A. Carr
Floyd County Auditor

Roy Schwickerath, Chair
Floyd County Board of Supervisors