

Floyd County Board of Supervisors Meeting  
August 31, 2020, 9:00 AM

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met in the Assembly Room of the Floyd County Courthouse with the following in attendance: Supv Roy Schwickerath, Supv Linda Tjaden and Supv Doug Kamm.

Kamm/Tjaden moved to approve the agenda as presented. Motion carried 3-0.

Public comment: none.

Updates on various boards/commissions/activities: Supv Tjaden attended the following: Department Head, two Workforce Development and Central Iowa Juvenile Detention Center meetings and Local Government Relief Fund and First Responder webinars. Supv Kamm attended the following meetings: Second Judicial District, Early Childhood Iowa, and Area Development Corp. Supv Schwickerath attended County Social Services Quadrant meeting and are working on getting a new coordinator in place and met with Motorola Radio regarding the statewide radio communications system. Supvs Tjaden and Kamm commented that they fielded many calls with complaints regarding the Treasurer's Office being locked.

Updates on law enforcement center/courthouse project: Supv Schwickerath provided an update on change orders including: 1) the electrical disconnect on the elevator due to a code change that happened from the time of design which now requires a disconnect for each elevator and a 2) a \$23,000 modification to the elevator tower parapet change due the change in using precast panels causes a redesign for the placement of the elevator hoist beam redesign of the elevator tower parapet walls and elevator hoist beam placement. Supv Tjaden has requested an updated list of activities from Brett Cruse, Samuels Group Project Manager. Auditor Carr brought up discussion about the cement mixers moved so crews could work in the storm drain area and concerns heard about direction of wind drifting dust across the public sidewalk; Carr will find out more information on how long the masons will be using the mixers, how long the mixers will be located along the sidewalk area and clarify responsibility for maintenance on a proposed tunneled walkway.

Discussion regarding COVID-19 included: 1) A new graph reflecting the total COVID-19 cases (215), recovered cases (171), deaths (3) and remaining active cases (41). 2) Auditor Carr suggested using the Local Government Relief Funds grant to replace cloth chairs with chairs that could be wiped down. 3) The Board spoke with Frank Rottinghaus, County Treasurer regarding numerous complaints received about the Treasurer's Office being locked, some regarding not able to do business online or not able to get appointments. Rottinghaus responded that the state is not dealing with the situation well in regard to metrics to keep track of what is happening and he is erring on the side of caution. He feels the county does not have space adequate to protect the public so as an elected official, he is operating his office in a manner he thinks is best by keeping his door locked, staff continuing to take appointments for services that need to be done in person, people are going to have to exercise more effort to get business done online, by mail or using the drop box in the entryway. Some considerations suggested of Rottinghaus were to unlock one door with a barrier to assist customers, assist customers who come to the locked door if staff can handle the request at the time, place a staff person in the hallway instructing customers on how to do business, set up a half door system to work out of, the impact his office being locked causes visitors to ask for assistance of other offices, implement public health director guidelines for the office with social distancing, open up shades so the office is not totally screened from the public, place another drop box on the second floor outside of the Treasurer's office, schedule the assembly room on certain days to assist customers and the opportunity of the LGRF for COVID-19 office improvements.

Bernie Solomon, IT Director, provided information regarding 1) replacing current antivirus protection with a different option like Trend Micro Endpoint Protection when the Webroot renewal comes up; 2) setting up a VPN tunnel for Conservation to connect to the courthouse which more secure protection for their computers and laptops and then they could also be put on the courthouse phone system; 3) a meeting last week with Arion, a fiber optic internet provider, and is also communicating with Steve Diers, City of Charles City Administrator, about timing of their upcoming broadband service and wireless options; 4) a potential plan to get leased and maintenance service agreements for owned copy machines rolled into one provider; 5) has been working on laptops for the elections and will be retrieving laptops that were temporarily reassigned to departments for potential remote use during COVID-19; 6) consideration of a terminal server for VPN secure access to files, printers, copy machines; 7) a plan to replace certain computers with laptops for quick use of working remotely in emergency type situation.

Tjaden/Kamm motioned to approve Res #33-20\* Subdivision Ordinance Variance Request: The interpretation of Subdivision Ordinance #409 (1990) and practice is to require a subdivision when any division of land in a quarter-quarter section results in three or more parcels each with 10 acres or less; Kirk Reicks, Herald Reicks Surveying, representing Steve Nauman, proposed a split of three acres from parcel #180-07-22-200-006-00, a 18.52 acre parcel in NE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub> of S22-T96-R16W, which creates a third parcel in the quarter-quarter section and, in accordance with county practices, would require a minor subdivision; neighboring parcel #180-07-22-200-003-00, an approximate 9-acre parcel which also lies in S22-T96-R16W, shares same ownership names as parcel #180-07-15-400-008-00, an approximate 36.3 acre parcel which lies in S15-T96-R16W, per County Recorder's Book 2006 Page 2969 and, per the County Assessor, these two parcels are only not joined and consider as one because they lie in two different sections, 15 and 22; due to the County's parcel identification process and the topography of the quarter-quarter section having other unique divisions including a road, 160<sup>th</sup> St, and a portion of the Cedar River, a variance or waiver, whichever is appropriate, to not require a minor subdivision for the 3-acre parcel has been requested by Reicks to the Floyd County Board of Supervisors (Board); and the County Auditor has requested Board support for clarification of the Ordinance that similar circumstances in the future be treated the same without the need for action by the governing body; therefore, the Board deem it unnecessary for a minor subdivision for the 3-acre split from parcel #180-07-22-200-006-00 owned by Steve J & Kelli J Nauman and interpret the Ordinance for future land division reviews that a parcel which adjoins another parcel in two different sections with same ownership are considered as one with respect to identifying a third split of 10 acres or less. Motion carried 3-0.

The Board noted the receipt of a letter from the Iowa Department of Natural Resources regarding a preliminary determination that Lancer LLC, Facility #71338, meets the legal criteria to be issued a construction permit for one new swine finishing confinement building. Discussion included that the board does not intend to contest the draft permit by filing a demand for a hearing before the Environmental Protection Commission not later than 14 days following the receipt of the letter.

Future agenda items: update from the Auditor on General Election processes, Board of Adjustment application, Courthouse Security Plan updates, a written policy regarding access to camera recordings, Drainage District #7 sub-watershed area project.

Kamm/Tjaden moved to adjourn. Motion carried 3-0.

*\*This is a summary of the resolution; full text of resolutions may be inspected during normal business hours in the Floyd County Auditor's office and at [www.floydcoia.org](http://www.floydcoia.org).*

ATTEST: \_\_\_\_\_

Gloria A. Carr  
Floyd County Auditor

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Roy Schwickerath, Chair  
Floyd County Board of Supervisors