

# Floyd County Emergency Management Commission Meeting

## September 23, 2020 @ 5:30 P.M.

### APPROVED MINUTES

The Floyd County Emergency Management Commission met in the Assembly Room in the Floyd County Courthouse with the following attendance: Linda Tjaden, Jeff Crooks, Dean Andrews, Randall Hassman, Trevis O'Connell, Jerry Engelhardt, Jeff Wright, and Lezlie Weber.

Tjaden called the meeting to order at 5:30 p.m. and roll call was taken; 7 of the 9 commission members were present.

Approval of the agenda. Motion made by Andrews to approve the agenda, seconded by Engelhardt. All ayes. Motion passed 7-0

Approval of the minutes from February 26, 2020. Motion made by Andrews to approve the minutes. Seconded by Engelhardt. All ayes, motion passed 7-0

No public comment

Discussion on EOC updates/Next EMPG- Lezlie informed the commission that the EMPG covers EOC equipment and with the new law enforcement center coming with the EOC moving into that area, she wanted to give the commission an idea on what it would cost for the chairs and tables to go in there and see if that is something that the commission feels she should put in the next EMPG Application. She explained she only got one quote because it was just a discussion to inform everyone on what her idea was. And if they felt it should be something we put in the EMPG application, then she can get more quotes.

Sign By Laws-Lezlie stated that after the Bylaws were voted on to change the terms for officers there was never full commission signatures on the new bylaws. Just wanted to pass them around and get everyone to sign them.

Review/Action going into closed session per Iowa Code 21.5(1).i to evaluate the professional competency of the Emergency Management/Zoning/Safety Coordinator whose performance is being considered, when necessary to prevent needless and irreparable injury to the individual's reputation and that the individual requests a closed session.

- a. commission proceeds into closed session as necessary.
- b. if closed session, commission moves to go out closed session prior to going back into open session.

Review/Action regarding action taken following Emergency Management/Zoning/Safety Coordinator performance review. Motion to approve employee appraisal to be part of the employee record and have quarterly commission meetings, and for EMA to send updates via email made by Crooks, seconded by Engelhardt.

The commission asked that Lezlie send out Iowa code Chapter 29C for them to learn more on their responsibilities and the EMA job. Also send out the job description and EMA responsibilities.

Old business. none

Commission Comments. none

Motion to adjourn was made by Hassman/seconded by Engelhardt. All ayes

Meeting Adjourned

Lezlie Weber

Floyd County Emergency Management