



Shelter Agreement

By your agreement with these terms and conditions, you represent that you are 21 years or older and that you are authorized to make the reservation on behalf of the group you have listed. You further agree to assume full responsibility for your acts, negligence or omissions of the members of your group while utilizing said facilities.

Additionally, you agree that you have read and understand the CANCELLATION and REFUND POLICIES concerning this reservation, and have also read and understand the FACILITY CONTRACT information.

You are reserving a facility in a Floyd County park. **ALL COUNTY PARK RULES AND STATE LAWS ARE ENFORCED.** Contact the Floyd County Conservation office listed on your reservation confirmation email if you have any questions about park rules, policies or special requests.

Failure to clean up the facility or surrounding area as outlined, or failure to comply with park rules or state laws may result in enforcement action. Floyd County Conservation may take any legal action necessary to recover damages to county property.

CHECK-IN TIME: After 8:00 AM on the day of arrival

CHECK-OUT TIME: Before 10:30 PM on the day of departure

GETTING INTO A FACILITY: The Shelter is available to you at your scheduled check-in time. Please adhere to your scheduled check-in and departure times.

CLEAN-UP: You are required to clean up the facility and grounds and return them to the condition you received them. Please follow the clean-up sheet found in your facility.

VISITORS: All visitors (other than registered overnight campers) must depart the area by park closing time (10:30 PM).

SMOKING: Floyd County is a smoke-free environment. Smoking is prohibited in all buildings.

PARKING: Parking is confined to designated parking areas. If you anticipate more vehicles than spaces provided, please contact Floyd Co. Conservation in advance. No parking or driving off roadways.

DIRECTIONAL SIGNS & DECORATIONS: Temporary free-standing signs are allowed. Signs are not to be attached to furniture, sign posts, kiosks, or facilities.

BEER & WINE: Drinking of these beverages is not permitted on roads or in parking areas. Keg beer is NOT allowed in cabins or campgrounds.

QUIET HOURS: "Quiet hours" are observed in the parks between 10:30 PM and 6 AM.

REFUSE: All trash must be placed in the receptacle by the Learning Center or taken with you.

PETS: Pets are allowed but must be on a leash and are prohibited from all buildings (with exception of service animals).

SPECIAL REQUESTS: Certain activities or items require that you request and obtain special permission from the Conservation Director in advance of our event.

DAMAGE & CLEAN-UP DEPOSIT: All facility reservations require a damage deposit of \$100 two weeks prior to your stay. It is your responsibility to ensure that this deposit is provided on time. Deposits for facility rentals should be mailed to: Floyd County Conservation P.O. Box 495 Rockford Iowa 50468. The deposit will be shredded if there are not issues with damages, clean up, late departure, and other rules & regulations are followed.

CANCELLATION POLICY: If you need to cancel a reservation, you will forfeit 100% of all reservation fees paid. All cancellations must be made by call the Floyd County Conservation office at (641) 756-3490.

REFUND POLICY: All reservations with Floyd County Conservation facilities are final. Reservations are non-refundable, unless the following situations occur:

- Accident, serious injury, death in immediate family
- The National Weather Service has issued severe weather and/or travel conditions
- We are unable to provide your facility in operable condition for the date of your event.
- Military deployment

All requests for refunds must be made by calling the Floyd County Conservation office at (641)756-3490.